



ACCBO

2054 N Vancouver Ave, Portland, OR 97227-1917
 (503)231-8164
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APPLICATION FOR CPS RECERTIFICATION

Name	Date
Address	Home Phone
City	Work Phone
State	Email
Zip	Job Title
Current Employer (primary)	Employed Since

<p>I have not misused alcohol or other drugs at any time during the two years immediately preceding this application.</p> <p>Applicant Signature _____ Date _____</p>
<p>To the best of my knowledge the above statement is true.</p> <p>Clinical or Administrative Supervisor _____ Date _____</p>

RECERTIFICATION APPLICATION CHECK LIST *(be sure to complete all of the following):*

- _____ Application Page (demographic data, include official documentation of any name changes)
- _____ Education Log - You must attach photocopies of certificates and/or transcripts to verify all education
- _____ \$100 for dual certified and \$130 for CPS only certified preventionist Recertification Fee
- _____ Extension request and any applicable fees if filing after the expiration of your certification.

ACCBO RECERTIFICATION POLICIES

Certification is granted for a two year period. It may be renewed by Recertification, a process designed to assist the CPS in maintaining and expanding competence. If your certification has lapsed you must file for an extension, otherwise you will be dropped from the CPS roster. In order to file for an extension you must send a detailed letter explaining the cause for lapsed certification.

You will receive a recertification packet from ACCBO 30-60 days prior to the expiration date of your certificate. The packet will consist of this form, the Application for Recertification, Recertification Continuing Education Log form.

The Prevention Committee has established the recertification requirements for Certified Prevention Specialist. This requirement meets the International Certification Reciprocity Consortium's minimum requirements for Continuing Education of ICRC Certified Prevention Specialists.

Requirement:

40 hours of Prevention Continuing Education every two years.

All CPS's must complete 6 hours of Prevention Ethics continuing education as a part of their 40 hours of continuing education, in order to renew their certification.

EXTENSIONS POLICY

Any CPS wishing to acquire an extension on expiring certification, must present a request for extension in writing to the Board in writing. A 30 day grace period will be allowed under request. An additional 90 days (120 day extension from expiration of the certificate) may be granted at a cost of \$50.

RECERTIFICATION FEE

- For those individuals that carry CADC certification through ACCBO, or Gambling Certification, the fee for recertification is \$100
- For those individuals that do not carry dual certification through ACCBO, the fee is \$130

ACCBO CPS RECERTIFICATION CONTINUING EDUCATION LOG

Name	Date	Certification Expiration Date
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You must attach photocopies of certificates and/or transcripts to verify all education

Course / Training / Workshop / College Course	Date: month/year	Provider / Sponsor / Instructor	Clock Hours
Ethics Training (minimum 6 hours)			
TOTAL HOURS			

