



ACCBO

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APPLICATION FOR GAMBLING COUNSELOR RECERTIFICATION

Name	Date
Address	Home Phone
City	Work Phone
State	Email
Zip	Job Title
Current Employer (primary)	Employed Since

RECERTIFICATION APPLICATION CHECK LIST *(be sure to complete all of the following):*

- _____ Application Page (demographic data, include official documentation of any name changes)
- _____ Education Log - You must attach photocopies of certificates and/or transcripts to verify all education
- _____ \$100 Recertification Fee
- _____ Extension request and any applicable fees if filing after the expiration of your certification.

ACCBO CGAC RECERTIFICATION CONTINUING EDUCATION LOG

Name	Date	Certification Expiration Date
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You must attach photocopies of certificates and/or transcripts to verify all education

Course / Training / Workshop / College Course	Date: month/ year	Provider Sponsor Instructor	Category I or II?	Clock Hours
TOTAL HOURS				

ACCBO RECERTIFICATION POLICIES

Certification is granted for a two year period. It may be renewed by Recertification, a process designed to assist the Gambling Counselor in maintaining and expanding competence. If your certification has lapsed you must file for an extension, otherwise you will be dropped from the Gambling Counselor roster. In order to file for an extension you must send a detailed letter explaining the cause for lapsed certification.

You will receive a recertification packet from ACCBO 30-60 days prior to the expiration date of your certificate. The packet will consist of this form, the Application for Recertification, and the Recertification Continuing Education Log form.

1. The recertification applicant must demonstrate 40 clock hours of continuing education.

- college course work
- workshops
- inservices
- training
- classes

2. The recertification applicant must complete the Record of Training Education and attach all certificates or transcripts. Only recorded training hours accompanied by a certificate will be accepted. Program schedules, syllabuses, flyers will not be accepted.

3. Hours are broken down into two categories:

Category I: Gambling Counselor Education minimum 20 hours- <i>Gambling Conferences, Gambling Trainings Gambling Epidemiology, Gambling Counseling Science-based Best Practices, Gambling Pathology, etc...</i>	Category II: Counseling Education maximum of 20 hours: <i>Managed Care, Counseling Survivors of Trauma, Psychiatric Disorders, general college psychology coursework, social work coursework, general behavioral health software training, etc.</i>
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All 40 hours can be gambling specific. Continuing Education hours do not necessarily have to be ACCBO approved.

4. You must submit the Application page, Training Record, attach copies of all certificates, and recertification fee to ACCBO by the expiration date of the certificate.

EXTENSIONS POLICY

Any Gambling Counselor wishing to acquire an extension on expiring certification, must present a request for extension to the Board in writing. A 30 day grace period will be allowed under request. An additional 90 days (120 day extension from expiration of the certificate) may be granted at a cost of \$50.